

DofE Open Expedition Booking Form



Please complete this form and send to:

DofE Operations Manager, Peak Pursuits Ltd, Castle Hill, Nantwich Road, Audley, Staffs, ST7 8DH.

Tel: 01782 722226 Fax: 01782 720475 Mobile: 07967 570355 e-mail: steve.wilkins@peakpursuits.co.uk

Participant Information

Open Expedition Spring (Peaks) Tick Summer (Lakes) Tick Autumn (Peaks) Tick

Participant's Name _____

Address _____

Postcode _____

Tel. Number _____

Mobile Number _____

email Address _____

Date of Birth _____

Age (on first day of expedition) _____ years _____ months

Male/Female _____

DofE Information

School/Group/Unit _____

Operating Authority _____

(i.e. Local Educational Authority or Youth Organisation)

Have you completed an expedition at: **Bronze Award** Tick **Silver Award** Tick

Are you using this expedition as a: **Practice Journey** Tick **Qualifying Expedition** Tick

Please indicate if you have completed the following training:

First Aid and emergency procedures Tick **Campcraft, equipment and hygiene** Tick

Awareness of risk and health/safety issues Tick **Food and cooking** Tick

Navigation and route planning Tick **Observation, recording & presentation** Tick

Country, Highway & Water Sports Codes Tick **Team-building** Tick

Proficiency in the mode of travel Tick

Please list dates & areas of any Practice Journeys that you have undertaken:

Dates _____ Area _____

Dates _____ Area _____



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Qualifying Expedition

If this is your Qualifying Venture, you are required to complete a report following the journey. Please refer to our Open Expeditions Information Booklet or DofE web site (www.dofe.org) for further information.

Purpose of Expedition _____

Presentation Style _____

(e.g. written, oral, photographic, Powerpoint, audio, video etc)

Who will you be asking to assess your presentation?

Award Leader

Tick

Peak Pursuits

Tick

Financial Information

		Amount
Deposit	Payable on Booking	£50.00
Final Balance	Remainder payable 4 weeks before Expedition (or on booking if this is less than 4 weeks prior to expedition)	£245.00
Sub-Total		£295.00
Expedition Food	Food Order payable before Expedition	
Personal Equipment Hire	Hire Fees payable before Expedition	
Group Equipment Hire	Hire Fees payable on Expedition	
Overall Total		

Confirmation of Booking

- I acknowledge that the information on this Booking Form is correct, and that I will advise Peak Pursuits if there are any changes.
- I acknowledge that I must bring with me my Record Book (if applicable) or a printout of my training and Practice Journey evidence (this is required to be shown to the assessor at the Pre-Expedition Briefing).
- I agree to my e-mail address being provided to other participants.
- I agree to the Terms & Conditions of booking as detailed on the Peak Pursuits web site.

Signed _____

Date _____

Countersignature by Award Leader

- I confirm that the above named participant will have completed all of the preliminary training and practice journeys (if using the opportunity as a qualifying venture), and that these have been evidenced and signed off either in their Record Book or on eDofE.
- I confirm that the participant is physically and emotionally able to undertake the venture and that his/her performance has been such as to enable me to submit him/her for this expedition with confidence.

Signed _____

Date _____

e-mail address _____

Mobile No _____



EXPEDITION PERMISSION AND MEDICAL CONSENT FORM

This form must be completed and signed by the parent or guardian if the participant is under 18 years old and by the participant if he/she is over 18 years, and returned to the organiser of the event. Please complete this form using block capital letters and deleting as appropriate. It is important for the safety and well being of yourself and others that you provide details of ALL current and past medical conditions.

THIS INFORMATION WILL BE KEPT STRICTLY CONFIDENTIAL.

Participant's Name:			
Date of Birth:	/ /	Gender:	
DofE Centre:		Operating Authority:	
Address:			
Postcode:		E-mail:	
Telephone No:		Mobile No:	

Emergency Contact:		Relationship to participant:	
Address:			
Postcode:		E-mail:	
Telephone No:		Mobile No:	

Please give details of any Dietary Requirements:

Please give details of any medical conditions, allergies, disabilities or special needs e.g. diabetes, asthma etc.

Please give details of any current medical treatment or medication that the participant is taking:

Please give details of any existing long-term injuries that may affect participation on an expedition (e.g. back injury, knee injury etc):

To the best of your knowledge, has the participant been in contact with any contagious or infectious diseases or suffered from anything that may become contagious in the last four weeks:

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NHS No: (if known)		Date of last Tetanus injection:	/ /
Name of GP:		Surgery Telephone No:	

- I acknowledge receipt of and understand the information regarding the proposed Expedition and consent to the above named Participant taking part.
- I will inform the Course Director/Administrator in writing of any changes in the health of the participant/my health prior to the date of departure.
- I authorise the Expedition Leaders to take emergency decisions on my behalf, including the giving of permission for medical treatment on the advise of the medical authorities present having taken the following medical information into account.
- I agree to inform Peak Pursuits in writing as soon as possible of any change in the medical circumstances between the date signed and the start of the activity.
- I understand that if the participant is physically unfit to participate on an expedition, that they may be withdrawn by the leaders at any time in the run-up to, or during the expedition.
- I understand that the participants may need to make changes to their lifestyle to prepare for a physically demanding journey and that they are responsible for their fitness whilst on an expedition.
- I understand that participation on an expedition will be physically demanding and that I will need to carry my own provisions for the entire expedition in a rucksack on my back, in line with the training provided.
- I understand that outdoor activities such as hill walking can carry a risk of personal injury and in extreme cases, the possibility of fatality.
- I understand that Peak Pursuits has Public Liability Insurance and that I can request a copy of this from either the Award Leader or Peak Pursuits Head Office. No insurance is offered for the loss or damage to personal property during the activity.
- I acknowledge the need for self-discipline and responsible behaviour whilst participating in any Peak Pursuits activity.
- I understand that participants will not be supervised by an adult at all times. I have ensured that he/she/I understand(s) that it is important for his/her/my safety and for the safety of the group for him/her/me to behave in a reasonable manner and that any rules and instructions given by staff will be obeyed.
- I give my permission for any photographs taken whilst involved in the event/activity, to be used for display or publicity purposes and may also be used on the Duke of Edinburgh's Award promotional material.
- For Expeditions operated under the Award in Business programme, I acknowledge that information declared on this form may be shared with my employer.

Signature of participant: _____ Date: ____ / ____ / ____

Signature of parent/guardian: (if applicable) _____ Date: ____ / ____ / ____

Relationship to participant: (if applicable) _____



DofE PERSONAL EQUIPMENT HIRE ORDER FORM

Dates of Expedition

Name: _____ **Practice Expedition:** _____ / _____ / _____
DofE Centre: _____ **Qualifying Expedition:** _____ / _____ / _____

Personal Equipment	Hire Fee	Size (S / M / L / XL)	Number Required	Total Hire Fee	Office Use	
					Out	In
Rucksack (65litre)	£12.00	n/a				
Sleeping Roll Mat	£2.00	n/a				
Sleeping Bag with Liner	£8.00	n/a				
Waterproof Jacket	£7.00					
Waterproof Trousers	£3.00					
Total						

I agree to abide by the Terms and Conditions of Hire overleaf

Signed _____

Date _____

Office Use: Paid Equipment Issued Equipment Returned

Terms and Conditions of Equipment Hire

- For Award groups, prices quoted are for both Practice & Qualifying Expeditions, although equipment must be returned after each expedition.
- For individual participants on an Open Expedition, prices quoted are per expedition.
- All hire fees must be paid in full at the time of booking equipment for your expedition.
- Equipment will not be issued unless the appropriate hire fee has been paid.
- All equipment whilst on an expedition is the responsibility of the participant.
- Equipment must be returned in a “fit for purpose” state at the end of the expedition.
- Participants will be charged for replacing lost or damaged items at full cost. This includes any items missing from first aid kits unless used in the event of an emergency.
- All group equipment whilst on an expedition is the responsibility of the participants within that group.
- Participants are responsible for any damages sustained through improper use or neglect of the equipment whilst on the expedition. For Group Equipment, the whole team will be charged for replacing lost or damaged items.